

**To review the Station Property Sub Committee's Business Plan Deliverables
for Quarter Three for the year 2025/26 and consider any actions and
expenditure**

Report to: Station Property Sub Committee

Date of Report: 27.09.25

Officer Writing the Report: Town Clerk / RFO

Officers Recommendations

Members are asked to note that the Town Clerk has been unable to complete the Station Property Business Plan deliverables for Quarter Three. It is recommended that this item be deferred to a future Station Property Meeting for further consideration.

Members are asked to consider if there are any specific 'actions' they wish the Town Clerk to take into consideration when review the Deliverables.

Report Summary

Due to the volume of Town Council business and the need to prioritise urgent matters, the Town Clerk has temporarily set aside the Station Property Business Plan Deliverables. These will be revisited once immediate priorities have been addressed.

Apologies for any inconvenience caused.

Should Members wish the Town Clerk to consider any specific 'actions', please include these when setting a resolution.

End of Report

Town Clerk / RFO